

2024 ARTREACH COMMUNITY ARTS PROGRAMMING GRANT APPLICATION QUESTIONS

** Download a doc of these questions [here](#) **

- The deadline to submit your application is February 1st at 11:59pm. We do not accept late submissions
- You are required to answer all questions on this form. Incomplete applications will be ineligible for review
- You're welcome to use bullet points/ point form in your responses
- If you have any questions or would like any support with your application, please email us at grants@artreach.org

We highly recommend that you draft your application in a separate document before filling out the online form. While generally problem-free, technical errors can happen during this process and could result in you losing your responses before you are able to submit them! Download a copy of the questions at artreach.org/programgrant

APPLICATION INFO

Q. What grant tier are you applying for?

- Stream 1
- Stream 2 (For previous ArtReach grantees only)

Q. Are you applying as...

- An Individual
- A Group/ Organization/ Collective

Q. Applicant Name

Q. Program Title

Q. How much funding are you requesting for this program?

- This number must match the requested amount on your budget, and must not exceed the maximum request amount based on the stream of funding you choose. Please use whole numbers only, no cents

CONTACT INFO

Q. Email

Q. Website

Q. Mailing Address

- Must be located in Toronto (postal code must begin with "M")

Q. Primary Contact Name

Q. Primary Contact Pronouns

Q. Primary Contact Age

Q. Primary Contact Email

Q. Primary Contact Phone Number

Q. Secondary Contact Name

Q. Secondary Contact Pronouns

Q. Secondary Contact Age

Q. Secondary Contact Email

Q. Secondary Contact Phone Number

Organizational Structure

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Q. If you are applying as an organization: our organization is...

- A Registered Charity
- An Incorporated Non-Profit
- Unincorporated/ Grassroots

Admin Partner/ Trustee

Q. Are you working with an administrative partner/ trustee?

- Yes (our partner will accept and administer the funds on our behalf)
- No (we will accept and manage the funds ourselves)

Q. If you are working with a trustee:

- Administrator/ Trustee Name
- Name of Administrator/ Trustee Primary Contact
- Email of Administrator/ Trustee Primary Contact

Q. Payment Recipient Name

WHO?

Who are you? Tell us your story!

- Q. For groups/ collectives/ organizations: please tell us about your organization or group; for example, how and why it formed (150 words max.); OR for individual artists: please tell us about yourself as an artist; for example, your background in the arts/ community arts (150 words max.)
- Q. What past experiences do you have to coordinate and deliver this program? (150 words)
 - If you have no previous programming experience, please tell us about any related/ transferable experiences or skills you have that will help you coordinate and deliver your proposed program

Who does your program serve?

- Q. Please describe the community your program serves (25 words max.)
 - The community you serve can be:
 - A geographical community, IE. youth from Regent Park or South Etobicoke
 - A culture-based community, IE. Indigenous or Southeast Asian youth
 - An experience-based community, IE. youth living in care, young parents
- Q. It's important to ArtReach that applicants are connected to the communities being served through their programs- please describe how you're connected to the community you're serving, EG. you identify as a member of the community, you've worked closely with this community, you live or work in this geographical area, etc. (50 words max.)
- Q. What is the age range of the participants you hope to serve?

WHAT?

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Tell us about your program

- Q. A program description is a paragraph with a brief, factual description that should include: Who (the community being served and the number of youth you expect to serve); What (the art form you're using); When (when the program is taking place and the length of the program); Where (where the program is taking place); and How (the activity you're doing EG. a workshop series or intensive). (100 words max.)

What artistic skills will participants learn and how will they learn them?

- Q. What art form(s) does your program focus on? (15 words max.)
- Q. What are the specific hands-on artistic or artistic professional development/ entrepreneurship skills that participants will develop through this program? (125 words max.)
- Q. How will participants develop these skills (EG. access to quality materials, mentorship and instruction from professional artists, experiential learning, etc.)? (125 words max.)

WHEN?

Because successful applicants don't receive their grant funds until June 1st and we do not fund retroactively, programming cannot begin before June 1st of the year of application. Planning and prep can begin as early as May 1st, but programming itself cannot start before Just 1st.

When is your program taking place?

- Q. Program Start Date
- Q. Program End Date

WHERE?

Where will you deliver the bulk of your programming?

- Q. Venue name and address
- Q. Ward number for where you'll deliver the bulk of your programming?
 - Click [here](#) to find your ward number (enter your address in the text box, click the ward name and go to the ward profile, then click the image of the ward map to find your ward number)

WHY?

Why does the community need this program?

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- Q. Why are the artistic skills being taught important and/ or relevant to your participants specifically? How do you know this program is needed? Is there any research, statistics, or testimonials that illustrate the need? (250 words max.)

HOW?

How will you reach your intended participants?

- Q. What outreach tools will you use? (Eg. flyers, social media posts, info sessions, demos, word of mouth, etc.) (75 words max.)
- Q. Who will your outreach partners be? Name the organizations and/ or individuals who will help you spread the word about your program (75 words max.)

How will you evaluate your program?

- Q. Internal Learning: What do you want to learn about your program? How will you document your learnings about the program? (EG. weekly debriefs, staff reflections) (100 words)
- Q. Outcomes for Participants: How will you know whether participants gained the artistic or entrepreneurial skills that the program aims to teach, and what evaluation tools will you use to determine this? (EG. surveys, learning circles, focus groups, interviews, journals/ reflection activities, art-based evaluation, other) (100 words)

BUDGET AND WORKPLAN

You must submit both a budget and workplan using the templates provided in order for your application to be eligible for review. Please download both templates from artreach.org/programgrant and upload your completed templates to the online application form.

These files must be submitted in an .xls, .xlsx, .doc, or .docx format. We do not accept PDFs. You can export your budget in this format through Numbers, Excel, Google Sheets, etc. If you need any support in getting your files into this format, please email us at grants@artreach.org

SUPPLEMENTARY MATERIAL

Supplementary material is a required part of your ArtReach grant application. We want to learn more about you, your artistic practice, your experience in working with youth, and your history community programming. A field for adding links + a drag & drop field for files are available.

Required Materials:

1. A list of the confirmed and pending individuals, their roles for your program, and a short bio and/ or resume/ CV
2. Examples of past work that's relevant to this program specifically

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- This could include media files (photo, video, audio, posters, a visual representation of the program) or a link to a website/ social media page
- If you don't have past programming experience, please show us examples of your own artistic works

Optional Materials:

1. Letters of support
 - Referees should be individuals not directly involved in the program, but who are familiar with your qualifications. This could include community leaders, donors, mentors, employers, past program participants, people you've mentored, etc.

TORONTO ARTS COUNCIL ACCESSIBILITY GRANT

*Learn more about this section in our FAQs [here](#)

Would you like to apply for the TAC Accessibility Grant?

- Yes
- No

If yes:

- Please describe the role(s) of Deaf artists and artists with disabilities and/ or artists with mental health issues in the program, and specify the accessibility requirements of each artist. (300 words max.)
- Total amount of your Accessibility Grant request (maximum \$5,000.00)
- Accessibility Expense Budget: Expense Name(s) + Amount(s)

TORONTO ARTS COUNCIL VOLUNTARY VOLUNTARY-ID SECTION

*Learn more about this section in our FAQs [here](#)

Note: If "yes" is checked for any of the fields below, a new field becomes available to specify further. Each of these fields has a 50 character limit. This is optional. Example responses could be specifying that in serving 2SLGBTQIAP Artists, you're specifically focusing on trans youth, or in serving Black Artists, you're specifically focusing on young people with West African roots, etc.

Q. Is the program artistically led or created by and/ or does the program primarily involve/serve a majority of artists from the equity priority groups? (Priority groups include: artists who are deaf or disabled or living with mental illness, Indigenous artists, artists of colour, 2SLGBTQIAP artists)

- Yes
- No

Our group, collective or organization primarily involves or serves:

Q. Artists who are Deaf, Artists with a Disability and/or Artists Living with Mental Illness

- Yes
- No

Q. Black Artists

- Yes
- No

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Q. Indigenous Artists

- Yes, our Indigenous artists include individuals who are:
 - First nations (status or non-status)
 - Métis
 - Inuit
- No

Q. Artists of Colour

- Yes
- No

Q. 2SLGBTQIAP Artists

- Yes
- No